

*Maintenance Report*  
Locker rooms and Gymnasium

To be completed by the Athletic Directory weekly and turned in to the Supt each Monday.  
The Athletic Director shall walk through the gym, locker rooms daily by 8:15am.

Week of \_\_\_\_\_

Monday		yes	no
	Gymnasium floor swept, bleachers put away		
	Locker Room Floor swept		
	Locker Room toilets cleaned and two rolls of toilet paper per stall present		
	Sinks cleaned, mirror clean, paper dispenser filled		
	Shower room floor clean and bleached		

Tuesday		yes	no
	Gymnasium floor swept, bleachers put away		
	Locker Room Floor swept		
	Locker Room toilets cleaned and two rolls of toilet paper per stall present		
	Sinks cleaned, mirror clean, paper dispenser filled		

Wednesday		yes	no
	Gymnasium floor swept, bleachers put away		
	Locker Room Floor swept		
	Locker Room toilets cleaned and two rolls of toilet paper per stall present		
	Sinks cleaned, mirror clean, paper dispenser filled		
	Shower Room floor clean and bleached		

Thursday		Yes	No
	Gymnasium floor swept, bleachers put away		
	Locker Room Floor swept		
	Locker Room toilets cleaned and two rolls of toilet paper per stall present		
	Sinks cleaned, mirror clean, paper dispenser filled		

Friday		Yes	No
	Gymnasium floor swept, bleachers put away		
	Locker Room Floor swept		
	Locker Room toilets cleaned and two rolls of toilet paper per stall present		
	Sinks cleaned, mirror clean, paper dispenser filled		
	Shower Room Floor clean and bleached		