

Request for Board Permission/Action

Note: A request for permission/action must come to the Board at least two months prior to the event's date. This request form must be to your principal by the first Wednesday of the month to be included on the Board agenda. At the first review, the Board will consider the information stated, ask questions, garner new information. At the second regularly scheduled meeting, a month hence, the Board will approve/deny the request.

Date: _____

Organization Making the Request: _____

Signatures: _____
Activity Sponsor/Coach

Activity President/Captain

Requested Action:

Background:

Rationale for the current request for permission:

Associated Costs involved in the request:

Who is responsible for these costs?

Other Considerations: [chaperones, transportation, etc]

Board Consideration: Date: _____

Board Approval/Denial Date: